

INTERNET PROOFREADING ASSIGNMENT #2

Name: _____

Date: _____

Directions: Read the following paragraphs. Identify the errors that exist and choose the appropriate proofreader mark that will correct the errors.

ROCKS AND MINERALS

The Earth's crust floats on top of the mantle. The crust is, on the average, about 25 miles thick below the continents and four-to-six miles thick below the oceans. It is made up of mostly two kinds of rock. Basalt, a very dense rock, sinks down in the mantle and forms the low basins beneath the oceans. Granite, a lighter rock, floats higher on the mantle to form the continents.

Rocks are made up of minerals and form in three ways. igneous rocks develop when molten Material from deep within the earth cools and hardens. Granite is an an igneous rock. Metamorphic rocks are formed when certain materials are exposed to great heat and pressure, which changes their structure. Marble is a rock meta morphic which began as limestone. Sedimentary rocks are layers of plant, animal or mineral material that have been pressed and cemented together. An example of this is made from the remains of ancient limestone, sea organisms

Directions: Draw the proofreading symbol on the line provided next to its name.

1. Double Space _____

6. Let Stand _____

2. Insert _____

7. Transpose _____

3. Move as Shown _____

8. Underline _____

4. Boldface _____

9. Lowercase _____

5. Single Space _____

10. Delete _____